



FY20 Monitoring Kickoff



Welcome

- Thank you for joining us for our FY20 Monitoring Kickoff!
- This Webinar is being recorded and will be available on the Early Childhood Learning and Knowledge Center, or ECLKC.



FY20 Monitoring Season Overview

Key Monitoring Updates:

- Focus Area 1 (FA1) and Focus Area 2 (FA2)
- Unannounced Reviews
- Protocol Highlights
- Report Structure



FY20 Monitoring Overview

Reviews will begin the week of September 30th

FA1 Reviews (approx. 460):

- Off-site, five-day program review
- Opportunity for the grantees to *describe* the program's approach to providing quality services
- Conducted by one off-site reviewer
- Daily conversations lasting 60-90 minutes
- Grantee works with reviewer to determine time and participants for each call



FY20 Monitoring Overview (cont.)

FA2 Reviews (approx. 100):

- On-site, week-long review
- Opportunity for the grantees to *demonstrate* the program's approach to providing quality services
- Includes classroom explorations, data tours, document reviews, fiscal explorations, and ERSEA file reviews.
- Discussions are with management teams, staff, governing bodies, and policy council.



Unannounced Reviews

- The Office of Head Start is reinstating unannounced reviews.
- Only FA2 reviews are unannounced.
- Due to the government-to-government relationship, Tribal grantees will not receive unannounced reviews.
- A percentage of grantees will be selected each year for unannounced reviews.
- ***Grantees who did not return calendars of availability by the deadline were automatically selected for unannounced reviews.***



Protocol Highlight - ERSEA

Eligibility Reminders:

- Validating eligibility for children and pregnant women
 - Source documentation
 - In-person and telephone interviews
 - Eligibility criteria and over-income applicants
 - Staff training
 - Verifying eligibility determination made by staff



Protocol Highlight - ERSEA (cont.)

Enrollment Reminders:

- Reporting enrollment accurately
- Attendance = Enrollment
- Vacating slots after 30 days
- Filling vacant slots and waitlist



Protocol Highlight - Background Check

Background Checks:

- As the new monitoring season begins, we want to assure grantees that the FY20 Monitoring Protocol on these provisions has not changed. Specifically, the OHS will continue to monitor the background check requirements found in the Head Start Act in Section [648A\(g\)\(3\)](#) and will not monitor QRIS participation.



FY20 Report Structure

Highlights:

- Highlights are now identified in the report for each content area (ECD, FCE, PDM, FISCAL, ERSEA) that does not need improvement.
- Highlights provide detail about what the grantee is doing to ensure quality services.
- Highlights may also emphasize innovations and best practices supporting high quality.



FY20 Report Structure (cont.)

New in FY20:

- Opportunities for Continuous Improvement(OCIs)
 - OCIs highlight performance measures (a set of selected standards) that are in compliance but need additional support to ensure a higher level of quality.
 - OCIs are not findings of noncompliance.
 - Programs should use OCIs to strategize about ways to strengthen program quality.



FY20 Report Structure (cont.)

Area of Concern (AOC):

- An AOC is a performance standard that is at risk for being out of compliance.
- AOCs are most often identified in FA1 review reports.
- Grantees who receive AOCs should request support from their Regional Office and Training and Technical Assistance provider.
- ***There is no timeframe for correction of AOCs; however, grantees should not let these lapse into areas of noncompliance.***



FY20 Report Structure (cont.)

- Reports are structured to provide information in each of the content areas.
- Each content area will include either a Highlight, Opportunity for Continuous Improvement, Area of Concern, or Area of Noncompliance or Deficiency.
- Content areas that need improvement or correction *will not* contain Highlights.



Reminders

- FY20 FA1 and FA2 protocols are posted on ECLKC
- Virtual Expo
 - Now open
 - Live Office Hours – September 26, 27, & 30, 2019
- **Monitoring is an opportunity to celebrate your success and make improvements that enhance the quality of your program.**

