



## TEAM COLLABORATION

**Activity overview:** In this activity, you will practice discussing assessment planning and collaboration with a team member.

**Directions:** When teaching teams know how to talk about assessment planning, and can collaborate with each other on the tasks involved, they see that the process goes much more smoothly. With a partner, read the assessment notes in the example below. Then, each taking a turn as Teacher or Teaching Assistant, role play how you would discuss planning this assessment in your own classroom.

### EXAMPLE: MATHEMATICS KNOWLEDGE & SKILLS

What to assess: Count correctly up to 10, one object at a time. (all children in the class)

**Why this is important:**

*Accurate counting is an essential math skill. To count accurately, children must understand that each object is counted one, and only one, time.*

**How to assess: checklist**

*Use teacher-made yes/no checklist. Note the number up to which a child counted correctly.*

**When to assess: during snack time in the course of the week**

*Encourage children to count foods or utensils during snack.*

**Who will assess: adults at snack tables**

*Divide roles. One adult interacts with the children while another collects the data.*

On the next page, take turns discussing the details of a plan for an assessment of Language Development. With all children in the class in mind, tell your partner why engaging in conversation with others is important. Then describe “how” you would collect the data by using a checklist, and discuss “when” and “who” would do what. Take notes on your discussion. Do the same for Literacy Knowledge & Skills, and Social & Emotional Development.

For all three exercises:

- Describe why the assessment information you will collect is important.
- Describe what the assessment information will include or look like.
- Give clear instructions for how to collect the data.
- Think about how team members might help if a colleague has difficulty gathering quality information.



## LANGUAGE DEVELOPMENT

What to assess: Engage in conversation with others (all children in the class)

Why this is important:
How to assess: checklist
When to assess: during free play time in the course of the week
Who will assess: teacher

## LITERACY KNOWLEDGE & SKILLS

What to assess: Use writing tools (all children in the class)

Why this is important:
How to assess: work samples
When to assess: during free play time in the course of the week
Who will assess: assistant teacher

## SOCIAL & EMOTIONAL DEVELOPMENT

What to assess: Joins group successfully (Olivia)

Why this is important:
How to assess: anecdotal notes
When to assess: during free play time Tuesday and Thursday
Who will assess: any adult



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