



# Early Head Start - Child Care Partnerships

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## **What is the Environmental Health & Safety (EnvHS) Baseline or Fiscal/ERSEA Baseline?**

The Office of Head Start (OHS) and the Office of Child Care (OCC) will be visiting Early Head Start Child Care Partnership grantees to learn more about the progress they are making during the early implementation and operational startup stages by conducting a baseline for Environmental Health and Safety (EnvHS) and Fiscal/ERSEA. These baselines are NOT for monitoring purposes but to understand the grantees and partners' **current** capacity. Baseline information will be used to help the OHS and the OCC identify technical assistance needs and other supports that might be necessary.

## **Is this a Monitoring Review?**

No, the EnvHS and Fiscal/ERSEA baselines will be used to help the OHS and the OCC understand how grantees and partners are progressing towards meeting EHS-CCP requirements in 18 months. They will not be used for monitoring.

## **Who will be conducting the EnvHS Baseline or the Fiscal/ERSEA Baseline?**

The EnvHS baseline will be conducted through an on-site visit by a Danya EnvHS Observer.

The Fiscal/ERSEA baseline will be conducted by phone by a Danya Content Area Lead or CAL.

## **Will children need to be present during the EnvHS Baseline Observations?**

No, children do not need to be present.

## **What if I did not partner with a Child Care provider will you still be visiting my program?**

If a grantee received a Non-Partnership EHS Expansion, Danya will NOT conduct a baseline, regardless of additional centers or classrooms.

## **How long will the EnvHS Observer be on-site in my program?**

The amount of time an EnvHS Observer will be on-site will depend on the number of EHS-CCP centers, classrooms, and Family Child Care homes. A typical EnvHS baseline can be completed within 2-3 days.

## **What will the EnvHS Observer be doing while onsite?**

The OHS EnvHS Observer will visit your childcare/center base classrooms and family child care homes that are related to your EHS-CCP grant. The EnvHS Observer will be taking photographs of the facility and asking general questions.



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## **What will the EnvHS Observer be looking at?**

The EnvHS Observer will be looking at the condition of the facility/center, classrooms, and equipment to ensure that all children are in a safe and healthy environment and are equipped with equipment & materials that are age appropriate.

## **How long will it take for the Fiscal/ERSEA off-site baseline?**

A Fiscal/ERSEA off-site baseline can be completed by the CAL in 1 day. For the grantee it will involve a phone call with the Head Start Director and other appropriate staff as needed. The grantee will not be required to provide documentation.

## **What will the Fiscal/ERSEA CAL be doing off-site?**

The Fiscal/ERSEA CAL will be asking a series of questions to gain a better understanding of your Fiscal/ERSEA processes. No documents will be required for this interview.

## **Will grantees be required to provide any documents in advance of the visit or call?**

The grantee will not be required to provide any documents in advance of the on-site visit or call.

## **Will a staff member need to accompany the EnvHS Observer?**

Yes, it is helpful to have a staff member who is familiar with the buildings, centers, and child care facilities escort the Observer to those locations.

## **Will the OHS EnvHS Observer be visiting all my locations?**

The OHS EnvHS Observer will be visiting as many new child care partnership locations as possible while in your program.

## **What will I receive following the baselines? A report?**

You will receive a summary of your EnvHS and Fiscal/ERSEA baselines. Because these are baselines and not monitoring events, there will be no official monitoring report. These summaries will be shared with your Regional Office and T/TA.

## **Why am I not receiving advance notification?**

This is not a monitoring event – these are only baselines to learn about EHS/CC Partnership grantees.