



Earthquake

Building Risk Assessment Form

Earthquake Building Risk Assessment			
Head Start Program: _____			
	Y	N	Necessary Action
Do you have earthquake insurance?			
Are information systems and vital records securely backed up offsite?			
Are you located in a wood frame or unreinforced masonry structure?			
Has the building undergone a seismic retrofit?			
Is the building located at sea level or on reclaimed or other land prone to liquefaction during a seismic event?			
Are structural connections and non-structural elements including roofing, windows, or curtain walls designed to withstand high lateral ground forces and shaking?			
Are all utility shutoffs located and correctly labeled?			
Are the tools for shutting off lines handy?			
Is the building secured to the foundation?			
Are overhead lighting fixtures anchored to joists?			
Are gas or electric power systems or sewer lines located near evacuation routes or exterior assembly areas?			
If you have gas lines, do they use flexible connections to appliances?			
If the facility has elevators, have they been braced?			
Are glass panels in hallways and doors impact and fire resistant and shatterproof?			
Are interior and exterior windows impact resistant and shatterproof?			
Are hallways and exits lined with lockers, bookshelves, or other storage units where items could break loose and impede evacuation or rescue?			
Does the facility have a handicap lift or chair in stairwells that might block the flow of evacuating children and staff?			
Is there emergency lighting or sun access to illuminate stairs and hallways if the facility loses electric power?			
Are portable fire extinguishers available on each level and in good condition?			
Is tall furniture secured to studs to keep it from falling?			
Have hot water heaters and gas appliances been secured to wall studs with metal straps?			
Are cabinets secured with strong latches or bolts?			
Are breakable and heavy items located down low?			
Do you have generator or battery back-up power?			
If you have a generator or battery, is it braced?			
Do you have a tsunami survival/evacuation plan?			