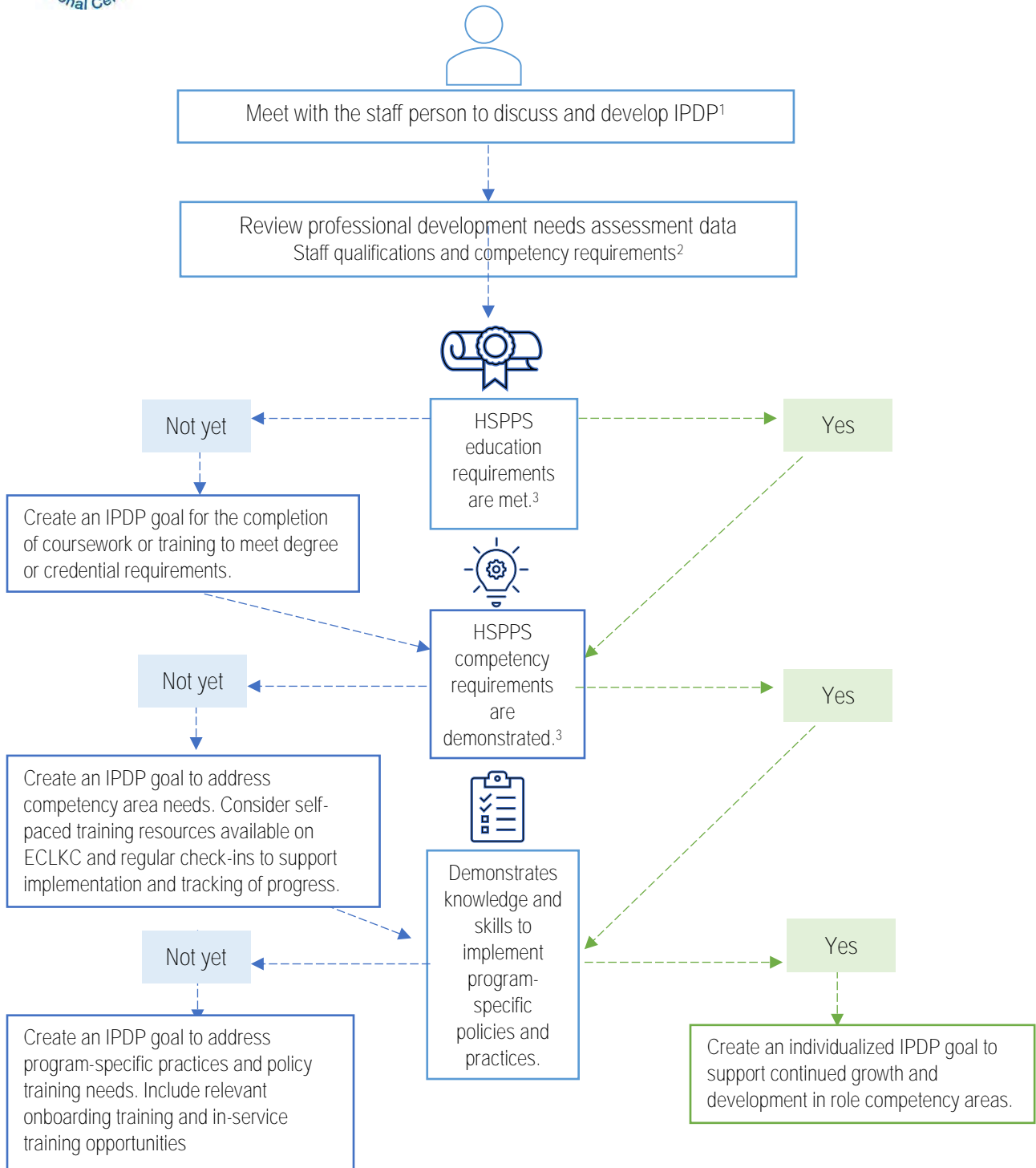




Creating an Individualized Professional Development Plan DECISION TREE



Track completion of IPDP Action Plan: Regularly assess progress. Implement and track the completion of action plan steps and determine if additional resources or goal steps are needed.

¹ Head Start Act 2007 Section 648A(f) requires individualized professional development plans with Head Start staff.

² Staff qualifications and competencies requirements, 45 CFR § 1302.91 outlines Head Start standards that Head Start program staff must meet.

³ Head Start Staff Qualifications briefs can help to determine how employees meet position educational requirements.